

MINUTES OF THE MEETING OF THE  
LOCAL AGENCY FORMATION COMMISSION

COUNTY OF NAPA

March 13, 2003

1. Call to Order; Roll Call  
**THE LOCAL AGENCY FORMATION COMMISSION OF THE COUNTY OF NAPA MET IN REGULAR SESSION, THURSDAY, MARCH 13, 2003 AT 4:00 P.M. THE FOLLOWING MEMBERS WERE PRESENT: CHAIR HARRY MARTIN, COMMISSIONERS MIKE RIPPEY AND GUY KAY. COMMISSIONER KEN SLAVENS AND BRAD WAGENKNECHT WERE EXCUSED. ALTERNATE COMMISSIONER BILL DODD WAS PRESENT AND VOTING.**
2. Pledge of Allegiance  
**COMMISSIONER BILL DODD LED THE SALUTE TO THE FLAG.**
3. Recognition of Service  
**MICHELLE PRICE, FORMER CLERK TO THE COMMISSION WAS PRESENTED WITH A PLAQUE OF RECOGNITION FOR HER SERVICE TO THE COMMISSION.**
4. Approval of Minutes  
January 9, 2003 and February 13, 2003  
**APPROVED MINUTES OF MEETING OF JANUARY 9, 2003.**  
**M-R-K-D**  
**A**  
**APPROVED MINUTES OF MEETING OF FEBRUARY 13, 2003.**  
**M-R-K-D**  
**A**
5. Public Comment  
**PAM KINDIG, NAPA COUNTY AUDITOR CONTROLLER, INFORMED THE COMMISSION THAT HER OFFICE IS FINALIZING THE LAFCO AUDIT REPORT AND WILL PRESENT IT AT THE NEXT LAFCO MEETING.**
6. CONSENT CALENDAR
  - a) **Action: *Linda Vista Avenue No. 17 District Annexation to the Napa Sanitation District***  
The Commission will consider annexation of approximately .37 acres of residential territory to the NSD. The property contains an existing, single-family residence in the City of Napa. The proposal has 100% consent of property owners and affected agencies. (APN 007-181-002; 3834 Linda Vista Avenue)

**ADOPTED RESOLUTION**

**R-03-09**

6. CONSENT CALENDAR (Continued)

**b) Action: 2003 Contribution for Management Personnel to County of Napa 401(a) Retirement Savings Plan**

The Commission will consider approving a contribution for 2003 to the County of Napa 401(a) Retirement Savings Plan for LAFCO management personnel (1 employee – Executive Officer)

**COMMISSION AUTHORIZED EXPENDITURE UP TO \$1,000 FROM THE OPERATING RESERVE, IF NECESSARY, TO FUND THE 401(A) RETIREMENT SAVINGS PLAN MATCH FOR 2003.**

**ADOPTED RESOLUTION**

**R-03-10**

**APPROVED CONSENT CALENDAR ITEMS 6a AND 6b  
M-R-K-D**

7. PUBLIC HEARING  
**NONE**

8. COMMISSION ACTION ITEMS

**a) Approval of Professional Services Agreement**

The Commission will consider approving a Professional Services Agreement with Nichols-Berman for preparation of an Initial Study relating to the *Comprehensive Review of American Canyon*.

**APPROVED STAFF RECOMMENDATION NOT TO EXCEED \$50,000**

**M-R-K-D**

**b) Legislative Report and Adoption of Positions**

The Commission will review and discuss the report and recommendations of the Executive Officer concerning the current legislative session.

**APPROVED STAFF RECOMMENDATION AND DIRECTED EXECUTIVE OFFICER TO SEND LETTERS IN SUPPORT OF AB 192, AB 208 AND SB 341, AND LETTER OPPOSING SB 282.**

**M-R-K-D**

9. COMMISSION DISCUSSION

**a) *Comprehensive Study of American Canyon* – Infill and CEQA Issues Update**

The Commission will review and discuss a report of the Executive Officer concerning the Comprehensive Study and issues relating to the Commission's policy on the promotion of infill development and on the application of the California Environmental Quality Act to potential future actions of the Commission.

**REPORT ACCEPTED BY COMMISSION. EXECUTIVE OFFICER REPORTED HEARING TO BE HELD IN APRIL, CEQA HEARING POSSIBLY IN MAY.**

9. COMMISSION DISCUSSION (Continued)

**b) LAFCO Office Location**

The Commission will discuss various options for the location of the LAFCO offices in anticipation of the expiration of the current LAFCO lease in June 2003.

**COMMISSIONERS DIRECTED STAFF TO DEVELOP A COMPARISON OF COSTS TO IMPROVE CURRENT AIR SYSTEM VERSUS RENTING NEW OFFICE SPACE. COMPARISON TO BE INCLUDED IN BUDGET PLAN NEXT MONTH.**

**c) Development of LAFCO Workplan**

The Commission will discuss the current LAFCO Service Review Workplan and the Executive Officer's proposal for the development of a new comprehensive workplan.

**APPROVED STAFF RECOMMENDATION TO HOLD SPECIAL WORKSHOP IN JULY 2003.**

**d) Service Reviews and Sphere of Influence Studies**

The Commission will receive an oral report on the status of the service review and sphere of influence studies.

**EXECUTIVE OFFICER REPORTED THAT STAFF HAS FINISHED THE TECHNICAL REVIEW FOR COMPREHENSIVE WATER STUDY. A SERIES OF REPORTS WILL BE PRESENTED THROUGHOUT 2003.**

**e) Tri-County Meeting: Napa-Solano-Yolo LAFCOs**

The Commission will consider appointing a subcommittee to attend a meeting of representatives from the LAFCOs of Napa, Solano, and Yolo counties.

**THE COMMISSION APPOINTED COMMISSIONER GUY KAY AND CHAIR HARRY MARTIN TO ATTEND THE TRI-COUNTY MEETING. THE DATE AND AGENDA WILL BE ANNOUNCED AT A LATER TIME.**

10. CLOSED SESSION

**CONFERENCE WITH LABOR NEGOTIATOR (Government Code §54957.6)**

**Agency Negotiator: Charla Freckmann, Napa County Human Resources Director**

**Unrepresented Employee: Executive Officer**

**NO FORMAL ACTION TAKEN.**

11. INFORMATIONAL ITEMS/NEW BUSINESS/COMMISSIONER COMMENTS

**THE COMMISSION WAS PRESENTED WITH A NEW BROCHURE ENTITLED 'WHAT IS LAFCO', WHICH WAS PUT TOGETHER BY CALAFCO STAFF.**

Adjournment.

**MEETING ADJOURNED.**

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HARRY MARTIN  
Chair

ATTEST:

**DANIEL SCHWARZ**

Executive Officer

CLERK OF THE COMMISSION

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KATHY MABRY  
Commission Secretary

Key

Member:     **M** = Harry Martin;   **R** = Mike Rippey;   **K** = Guy Kay;   **S** = Ken Slavens;  
                  **W** = Brad Wagenknecht

Alternates:   **L** = Lori Loporini;   **E** = Volker Eisele;   **D** = Bill Dodd

Notations Under Vote:   **N** = No;   **X** = Excused;   **A** = Abstained